

Clerk: Mr J Haste, 22 Borrowdale Close, Gunthorpe, PETERBOROUGH, PE4 7YA ☎ (M) 07591 834163

NOTICE OF MEETING

All members of the Council are hereby summoned to attend a meeting of Glinton Parish Council to be held on Tuesday 21st June, 2022 at 7.15pm for the purpose of transacting the following business.



Clerk
J Haste 14th June, 2022

Members of the public and press are welcome to attend the meeting and to address the parish council in the Open Forum item 3 on the agenda below.

Members of the public are also **advised** to provide written submissions of any questions or comments on matters on the agenda. This is to ensure that those comments are considered by councillors in the event that the member of the public has difficulty in accessing the meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. CO-OPTION TO REMAINING PARISH COUNCIL VACANCY – To consider any further nominations

- a. If only one nomination to approve co-option
- b. If more than one nomination to agree the process of interview prior to the July Meeting in order that voting can take place at that meeting in accordance with Standing Orders and due process.

3. TO RECEIVE THE ACCEPTANCE OF OFFICE FORMS FROM ALL COUNCILLORS CO-OPTED TO FILL VACANCIES (to be signed in the presence of the Clerk to the parish council)

4. MEMBERS DECLARATION OF INTERESTS

- a. Councillors to declare any Disclosable Pecuniary interests not already registered or other Interest in any items on the agenda.
- b. Consideration and granting of any dispensations submitted by members.

5. PUBLIC PARTICIPATION

To allow up to 15 minutes for members of the public, and Councillors declaring a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting.

MEMBERS OF THE PUBLIC WHO WISH TO ATTEND THE MEETING OR ADDRESS THE PARISH COUNCIL ARE **ADVISED** TO NOTIFY THE CLERK IN ADVANCE (Preferably before mid-day of the day of the meeting) in order that appropriate facilities are made available:

Public participation is limited to items that appear on the agenda OR to request an item for a future agenda. Unless directed by the chairman, public participation shall be limited to 15 minutes with each person speaking for no longer than 5 minutes.

PARISH COUNCIL MEETINGS ARE NOT PUBLIC MEETINGS THEY ARE MEETINGS HELD IN PUBLIC – PUBLIC PARTICIPATION IS RESTRICTED TO THE PUBLIC FORUM

6. TO SIGN & APPROVE [MINUTES OF PREVIOUS MEETINGS](#) held on 17th May 2022

7. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING – (if any) (Information only)

8. **PLANNING** – To receive an update on the status of planning applications still not determined at the previous meeting, and, as statutory consultees, consider the following applications and other planning applications validated since the last meeting and respond as appropriate to the planning authority.

- a) To receive an update on [current planning applications](#).
- b) [22/00703/FUL](#) - 28 Peakirk Road - Demolition of garage and outbuilding, erection of 1 1/2 storey chalet bungalow.
- c) [22/00490/HHFUL](#) - 26 Helpston Road - Single storey rear extension.
- d) [22/00788/HHFUL](#) – Granville House, 2 The Green - Proposed replacement windows, casements and glass including associated repairs

9. **COMMUNITY MATTERS** -

- a) **Playing Field Swings** – To consider the current status given the offer made to Peterborough City Council and the need for urgent action.
- b) **Ashburn Close Play Area** – to consider further information and proposal for the play area . Cllr Aylesbury to report.
- c) **Climate Change Emergency** - To receive an update on progress since the last meeting. Cllr Kirt to report.
- d) **Peterborough Parish Councils Conference** 8th June – To consider a report back by those attending the Peterborough parish councils conference.
- e) **Nature Recovery Projects**
 - a) Clendon Way open space – To consider any further information on wishes of residents
 - b) Lincoln Road Triangle – Possible Licence to Cultivate application
- f) **Village Sign refurbishment** – to consider response from WI (if any) & decide how to proceed

8. **REPORTS** – Standing item – To note the reports of Councillors and/or clerk attending meetings as representatives of the Parish Council (if any).

9. **GOVERNANCE MATTERS**

- a) **REPRESENTATION ON, OR WORK WITH EXTERNAL BODIES** - deferred from previous meeting: (Previous representation in Brackets) In Bold / underlined, Confirmed at the May meeting
 - i Representative on CAPALC (**Cllr. Batty**)
 - ii Representatives on the AMVC Liaison Committee. (Cllrs Batty, Randall & Spendelow)
 - iii Representatives on the Parish Council's Liaison Committee. (Clerk & Cllrs Batty & Randall).
 - iv Representatives on the Clare Lodge Committee. (Cllrs Bysshe & Randall)
 - v Representative on the Northern Footpath Forum. (Cllr. Mrs Bysshe)
 - vi Representative on the Neighbourhood Planning Group. (Cllrs Mrs Bysshe, Johnson, Kirt, Randall)
 - vii Representative on Rural NW Good Neighbours scheme (**Cllr. Mrs Bysshe**)
 - viii Representative(s) on Kisimul Liaison group
 - ix Representative(s) on Climate Change Action Group

b) RECEIPT OF NOMINATIONS AND ELECTION OF CHAIRMAN and MEMBERS TO WORKING GROUPS:

- i. Finance Working Group. (previously Cllrs. Holdich (Chairman), Lane, Randall, Skinner & Spendelow)
- ii. H.R. Working Group (previously Cllrs Lane (Chairman), Mrs Bysshe, Kirt & Skinner).

c) RECOGNITION OF OUTSTANDING SERVICE TO THE PARISH AND PARISH COUNCIL IN PARTICULAR - To consider a report from the Chairman and the Clerk on the response of former councillors and the due process to be followed.

d) Bank Signatories & authorised on line access

- i) Unity Trust Bank – Online Banking authorising release of funds to pay amount due following initiation by Clerk (Minimum two/three required to spread burden and ensure ability to pay amounts due) – Other councillors with View only access if they wish to register.
- ii) Metro Bank – Account set up and very rare authorisation of funds transfer to Unity Trust Bank

e) Annual Governance & Accountability Return – INTERNAL AUDIT

- i) to note the report of the Internal Auditor (if received).
- ii) To note that Steve Davies has confirmed a willingness to conduct the internal audit for the current financial year. Resolution to appoint Mr Davies for the current financial year

f) COMMUNITY INFRASTRUCTURE LEVY (CIL) – To consider appropriate use of CIL monies if not already decided by previous agenda items

g) Memorial Headstone – To consider approval of the proposed headstone for the late Kenneth James Moore – with space for additional inscription in due course. To consider also request for permission to install headstone prior to interment of Ashes

10. OFFICIAL NOTICES AND CORRESPONDENCE (If any received prior to the meeting) –

11. HIGHWAYS –

- a) Parish councillors Observations

12. DATE OF NEXT MEETING – next scheduled meeting Tuesday 19th July 2022



Original signed

J Haste 14th June, 2022

Supporting Papers (Cllr's and available on website or on request, unless exempt):

Distribution: All Councillors; Website **and/or** Notice Boards; Cllr P Hiller & Cllr. S Farooq (Ward Councillor).