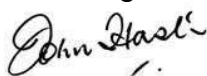


Clerk: Mr J Haste, 22 Borrowdale Close, Gunthorpe, PETERBOROUGH, PE4 7YA ☎ (M) 07591 834163

NOTICE OF MEETING

All members of the Council are hereby summoned to attend a meeting of Glinton Parish Council to be held in the Village Hall on Tuesday 18th April, 2023 at 7.15pm for the purpose of transacting the following business.



Clerk

J Haste 12th April, 2023

Members of the public and press are welcome to attend the meeting and to address the parish council in the Open Forum item 3 on the agenda below.

AGENDA

1. APOLOGIES FOR ABSENCE.

2. MEMBERS DECLARATION OF INTERESTS.

- a. Councillors to declare any Disclosable Pecuniary interests not already registered or other Interest in any items on the agenda.
- b. Consideration and granting of any dispensations submitted by members.

3. PUBLIC PARTICIPATION.

To allow up to 15 minutes for members of the public, and Councillors declaring a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting.

MEMBERS OF THE PUBLIC WHO WISH TO ATTEND THE MEETING OR ADDRESS THE PARISH COUNCIL ARE **ADVISED** TO NOTIFY THE CLERK IN ADVANCE (Preferably before mid-day of the day of the meeting) in order that appropriate facilities are made available: *Parish council is restricted by law to discussion of matters on a published agenda therefore Public participation is limited to items that appear on the agenda OR to request an item for a future agenda; the public are also advised to provide written submissions of any questions or comments on matters on the agenda. This is to ensure that those comments are considered by councillors in the event that the member of the public has difficulty in accessing the meeting.*

Unless permitted by the chairman, public participation shall be limited to 15 minutes with each person speaking for no longer than 5 minutes.

4. TO SIGN & APPROVE MINUTES OF PREVIOUS MEETINGS held on 21st March, 2023.

5. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING – (if any) (Information only).

6. PLANNING – To receive an update on the status of planning applications still not determined at the previous meeting, and, as statutory consultees, consider the following applications and other planning applications validated since the last meeting and respond as appropriate to the planning authority.

- a) To receive an update on current [PLANNING APPLICATIONS.](#)
- b) [23/00339/CTR](#) 16 High Street - Fell 1 no. conifer tree, lateral branch reduction of 1 no. conifer tree.

7. COMMUNITY MATTERS -

- a) **Ashburn Close Play Area** – To note latest response from Peterborough City Council (if any).
- b) **Defibrillators** – Cllr. Randall to report on possible locations of two machines to provide optimum coverage for residents
- c) **Gas Compressor Station** – to receive an update from Cllr Batty and NG response to the request for a site visit.
- d) **Biodiversity issues – Cllr Staines to report**
 - a) Nature Recovery Project(s) signage – To receive an update report
- e) **Winter Warm Hubs** – To receive an update report on recruitment of volunteers and current status of scheme in Glinton.
- f) **Community engagement** – To receive an update report from Cllr. Jackson on parish council Facebook page.

8. REPORTS – Standing item – To note the reports of Councillors and/or clerk attending meetings as representatives of the Parish Council (if any).

9. GOVERNANCE MATTERS

- a) **Annual Governance & Accountability Return (AGAR)**
 - i) Section 1 - Annual Governance statement - Parish council to complete all sections of the statement (page 4 of the linked document). NOTE this page is for the parish council to complete at the meeting.
- b) **Accounting software** – To consider purchase of Rialtas Accounting Software for keeping all accounting records, Annual Production of Accounting Statement in Annual Return format and Production of VAT claim in HMRC required format – Upfront cost of £825 (including first year of Annual Support and Maintenance of £175).
- c) **Operation Golden Orb** –
 - i) To receive an update from Cllrs Kirt and Jackson on the detailed arrangements for the event.
 - ii) to note purchase and use of “Sum UP” card payment machine and trial.
 - iii) To receive an update on Prize Draw arrangements
 - iv) Event insurance – to note current position
 - v) To consider any other detailed arrangements requiring approval of Parish Council.
- d) **Replacement Notice Boards** – To note the quotes received and to authorise the Clerk to place an order with an approved supplier.
- e) **METRO BANK** – To note the successful conclusion and establishment of bank account

10. OFFICIAL NOTICES AND CORRESPONDENCE (If any received prior to the meeting) –

11. HIGHWAYS –

- i Parish councillors Observations.

12. FUTURE AGENDA ITEMS –

- i Annual Internal Audit Report – to receive and note the content of the report of the internal auditor (if received before the meeting).
- ii Accounting Statement 2022/23 – to receive and approve the accounting Statement. (Page 5 of the AGAR. - Note this item should be deferred to the June meeting if the internal audit report (ii above) is not available for this meeting.
- iii Grant funding – recruiting a fund raiser (after golden Orb)
- iv report of working party on Village Sign Replacement.
- v Signage – Plaques, information boards and Village Pump.
- vi Bonfire night event – 2023 (for consideration later in year depending on lessons learnt from Golden Orb celebrations)

13. DATE OF NEXT MEETING – NEXT SCHEDULED MEETING TUESDAY 16TH MAY, 2023.



Original signed

J Haste 15th March, 2023

Supporting Papers (*Cllr's and available on website or on request, unless exempt*):

Distribution: All Councillors; Website **and/or** Notice Boards; Cllr P Hiller & Cllr. S Farooq (Ward Councillor).